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|  | **EALING LAWN TENNIS CLUB**  **ANNUAL TOURNAMENT 2020**  **GUIDE TO EVENTS** | Entry now online at  <https://ealingtennis.mycourts.co.uk/> |

**INTRODUCTION**

The Club’s Annual Tournament has been running since 1884. Members are encouraged to enter the annual tournament in the events they feel are suitable for them. The tournament begins on Saturday 1st August and culminates in Finals Day which this year is on Saturday 19th September.

A summary of these events to help you decide what to enter:

**All events are knockout events with matched being:**

Up to and including the semi-finals: Best of 3 sets (with any 3rd set being a Championship Match Tie-Break)

Finals: Best of 3 Tie break Sets.

**OPEN MEN’S SINGLES AND RESTRICTED MEN’S SINGLES**

The Men’s Singles this year will have a draw limit of 32 players. With any excess players being invited to participate in a Restricted Men’s Singles Draw. All entered players will be ranked and the Top 32 players being invited to the open event and everyone else being put in the restricted event.

We are setting a **preliminary Compulsory Day for Saturday 15th** **August for Men’s Singles Open Events** with players being encouraged to play before, however this will be confirmed on Friday 24th July after court booking system for the Club Tournament has been confirmed.

**OPEN LADIES’S SINGLES**

**OPEN MEN’S DOUBLES**

**OPEN LADIES’S DOUBLES**

**OPEN MIXED DOUBLES EVENT**

The Open Mixed Doubles events are knockout events with the matches being the best of 3 sets (no tie break in the final set). Players can only enter this OR the Restricted Mixed Doubles event (see details below). Some entrants are seeded and all entrants may expect the possibility of playing some of the best players in the club.

**RESTRICTED MIXED DOUBLES EVENT**

This is also a knockout event with matches being the best of 3 sets (no tie break in the final set). This event is not open to those who have previously won this event, an Open Event at ELTC, an outside Tournament (Open), or who have played in the men’s 1st or 2nd teams or the ladies’ 1st team this season.

**HOW TO ENTER**

All entries are to be made on-line using the Club’s MyCourts system.

**LOG ON TO MYCOURTS**

Go to the website

<https://ealingtennis.mycourts.co.uk/>

You will have been given a logon and password previously. But if you have forgotten it then click on **“Forgotten Password?**” on the left hand side of the screen. Then enter the email address that the club uses to send emails to you and click “**Enter”**. Your logon and password will be emailed to you.

**CHECK YOUR ACCOUNT BALANCE**

In order to enter the tournaments you will need to have sufficient credit on MyCourts to enter as the entry fee will be debited from your account. The entry fees are £5 for singles events and £10 per pair for doubles events. Note that for doubles events only 1 person from the pair needs to enter. This is explained below.

You can see your **“Account Balance”** on the left hand side of the screen.

If you have not got sufficient funds in your account you need to top up by purchasing some credits on line using a debit / credit card. Do this by clicking on “Buy Credit Online” on the left hand side of the screen. Then follow the instructions on the screen to purchase credit. Note: This credit can also be used in future for court bookings and club events.

**ENTERING TOURNAMENT EVENTS**

On the Menu at the top of the screen click on **“Tournaments”** and select “**2019”.** The list of events is now displayed. Select in turn event that you wish to enter and do the following;

**Singles events**

Click on submit and you are now entered – it is that simple and the Tournaments page shows you are registered.

**Doubles events**

Select your partner (if you have one) from the drop down list (if you have one) and submit. You are now both registered.

Note that the person who enters the pair will be responsible for entering the results of your matches onto the system so bear that in mind when choosing a partner.

If you don’t have a partner, don’t worry we can try and match you up with someone in a similar position. You can still enter by submitting without entering a partner. You will be charged the amount for a pair but we will correct this when we find you a partner or refund the full amount if we cannot do so.

Pairs entering the doubles can credit each other for the payment of fees by clicking on “Transfer Credit” and entering the amount and member they wish to be credited.

**PROBLEMS AND REFUNDS**

Members who are having problems with entering the tournament events using the system should email [eltctournament@gmail.com](mailto:eltctournament@gmail.com) It is recommended that those who are less familiar with using the MyCourts system do not leave it close to the deadline to enter.

Any members who have to withdraw before the draw takes place for the event(s) they entered will be fully refunded for the amount paid, so there is no disincentive in entering well before the deadline. Requests for refunds should be sent to [eltctournament@gmail.com](mailto:eltctournament@gmail.com)

**TOURNAMENT RULES - 2020**

1. The 2020 tournament will be played on grass, artificial and dome courts. The finals will be scheduled on grass courts on Saturday 19th September. The surface for a particular match prior to the finals will be chosen by mutual agreement of the competitors concerned, or as directed by the Tournament Committee.
2. Entry this year is via the My Courts booking system and the entry dates and fees are.

All entries to be submitted by Wednesday 29th July. Entry fees are listed below

Singles £5.00 Doubles £10.00 per pair

An explanation of how to use the My Courts system to enter the tournament is given in the preceding section. For Doubles events partners will be found, where possible.

The draw will be displayed on the My Courts system and the Clubhouse Noticeboard at dates to be notified. Members must look at the draw to see the deadline for the completion of each round. Matches may be played as soon as the draw is displayed.

Members should try to play all matches as soon as possible to avoid missing deadlines and being scratched. Members who know they will be unable to play in the next round are reminded that it is considered to be more sporting to scratch at match point. If they are unable to make the final it is considered more sporting to scratch by **the quarter final stage** at the latest to allow a strong and meaningful contest at the semi-final stage.

1. Each entrant in the Men’s Open and Restricted Singles **must** be available to play his first match, **even if he has a bye in the first round**, on the compulsory days to avoid being scratched, but a booking system is yet to be finalised and will be confirmed on Friday 24th July.

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| **PRELIMINARY COMPULSORY DAY** are as follows: -  **SATURDAY 15th August** - Play starts at 10.30am  Schedule to be published on Thursday 6th August 2020. |

**All semi-finals must be played no later than Wednesday 16th September.**

**Tournament Court Bookings and Match Scheduling to be communicated by Friday 24th July.**

4. On **FINALS DAY** matches will **start at 11.00am**.

5. i**t is the responsibility of the winner(s) to enter the result and score IMMEDIATELY on the MyCourts system and e-mail the score to eltctournament@gmail.com.** Any 'walkover' must be agreed and initialled on the Draw Sheet by a member of the Tournament Committee.

6. All events will be run on the knock-out principle.

All matches will be the best of three sets with any third set being a championship match tie break to 10 points.

The finals will be played as best of three tie-break sets.

7. The Tournament is **ONLY** open to paid up members of Ealing Lawn Tennis Club; mid-week members who enter are entitled to play tournament matches at weekends. **Members must ensure their contact details are correct; any changes that are needed can be made online on the MyCourts system.**

8. Juniors under the age of 12 on 1st January 2020 are not eligible for the Senior Tournament. Juniors aged 12-15 may enter the Senior Tournament at the discretion of the Tournament Committee. All juniors aged 16-17 are eligible to enter the Senior Tournament.

9. The Tournament Committee is as follows:-

Sangeeta Arora, Iain Britton, Peter Buck, Janice Coulthard, Korin Harvey, Henrietta Marsh-Smith

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Any queries concerning the tournament should be directed to eltctournament@gmail.com